



**Release of Information Authorization**

Patient Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

**Authorization: The undersigned hereby authorizes Driftless Skin Center to:**

Release records to:  Receive records from:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please fax all records to be received by Driftless Skin Center to 563-279-0653**

**Purpose of release**

Transfer  Insurance  Legal  Continuity of Care  Personal  Other \_\_\_\_\_

**Please release the following health information:**

- Complete medical record (previous 3 years) or,
- Medical records from dates \_\_\_\_\_ to \_\_\_\_\_ or,
- Lab reports/pathology reports or Other \_\_\_\_\_

Including, if applicable, the following protected health information will be released unless you restrict, please initial information you **DO NOT** want released:

\_\_\_ HIV/AIDS, \_\_\_ Sexually transmitted disease, \_\_\_ Mental health, or \_\_\_ Substance abuse

I authorize electronic transmission (fax/ secure email) of my medical records. This authorization is valid for one year from the date on which it is signed. I understand that I may revoke this authorization in writing at any time to the Driftless Skin Center Privacy Officer, except to the extent that action has already been taken in reliance upon it. I understand that I have the right to inspect the information to be disclosed upon the proper notification.

Driftless Skin Center does not require completion of this as a condition of evaluation or treatment. However, if the evaluation or treatment is solely for the purpose of creating a medical report for a third party, those services are subject to cancellation if authorization to release to that third party is not provided.

I understand that the person or entity that receives the information requested may not be covered by the federal privacy regulations or is not an individual or entity who has signed an agreement with a covered person or entity and the medical information may no longer be protected by the regulations.

I specifically authorize disclosure and redisclosure of this confidential information to the person or entity listed above. For this information to be released you must sign below.

Signature of Patient or Legal guardian \_\_\_\_\_ Date \_\_\_\_\_

Print Name and Relationship of patient's legal representative \_\_\_\_\_  
(Authority to act on behalf of patient requires attachment of documentation)

